

FIXTURE ADMINISTRATION

Wednesday Fixtures

The Student Activities Co-ordinator will:

- Provide all Captains with their seasons fixtures.
- Confirm fixture times and venues with the opposition within at least 48 hours (reg.12.6)
- Will book your transport for AWAY games (provided that a Trip Registration form has been completed).
- Email the Captain on a weekly basis and confirm the fixture.
- Input **Home** results onto BUCS website.
- Arrange Protests/Appeals if there any arising Thursday morning, or the next following working day after a fixture.

RESULTS

The results of all League and knockout matches shall be recorded on the BUCS website no later than 10.00am on the first working day following the fixture.

WHAT TO DO IF?

No matter how prepared you think you are for the fixture you are at some point throughout the year going to encounter challenging situations. These can be dealt with using common sense and communication. The following examples are guidelines and pointers as how to find a solution.

Playing Colours Clash – Should there be a colour clash it is the responsibility of the HOME team to change.

REARRANGED FIXTURES

If you need to cancel your game then tell the Student Activities Co-ordinator **NO LESS** than 48 hours before the match is due to start. Ideally all rearranged games should be played within 2 weeks of the original date. (In the knockout competition the game **MUST** take place within 5 days. Two dates need to be offered to the opposition, one of which should be a weekend).

In cases where a team sets off only to find the match cancelled the replayed match will take place at the venue of the travelling team.

In a difficult situation the best advice is to use common sense and your own experience to find the best solution. Alternatively contact the Student Activities Co-ordinator who will make every effort to help.